

Schedule B - Role Description

Role Title	Kaihuawaere Learning Consultant Māori Medium
Responsible to	Learning Lead PLD - internal with dotted reporting line to Learning Lead Te Tiriti
Responsible for	No direct reports
Liaison with	Internal staff External suppliers and contractors Users of Tātai Aho Rau Core Education services
Purpose of the Role	To design and facilitate quality reo Māori and kaupapa Māori professional learning solutions for teachers to improve outcomes for Maori, and cultural understandings for all.

Company profile

See www.core-ed.org for current information

Personal dispositions and values that align with Tātai Aho Rau

- Deep understanding of and commitment to Te Tiriti o Waitangi and experience in modelling and leading culturally responsible behaviours and attitudes in teams and across organisations.
- Future oriented and committed to our Tātai Aho Rau vision for an equitable and thriving Aotearoa through Learning.
- Collaborative, connected, and whānau focused.
- Principled and ethical with a high level of integrity.
- Takes initiative and is proactive in driving opportunities.
- Models Tātai Aho Rau values – manaakitanga, whanaungatanga, wairuatanga and kaitiakitanga.
- Committed to life-long learning, and to ongoing professional and personal development, particularly in mātauranga Māori.
- Ability to work under pressure and meet deadlines.
- Committed to working collaboratively with a range of diverse stakeholders and ability to work effectively with individuals, communities and organisations
- The ability to work in a culturally responsive manner.
- Agile, with the ability to work in flexible ways across multiple complex projects that have competing demands, deadlines and diverse teams.
- Commitment to ongoing learning, use and support of te reo Māori.

Personal profile, experience and skills required

- A relevant tertiary qualification and teaching experience in and through te reo Māori.
- High fluency in te reo Māori and ability to appropriately guide and undertake tikanga related responsibilities.
- Excellent written and oral communication skills.
- Understanding of facilitator capability frameworks and application of education research and evaluation methodologies and approaches.
- Comprehensive, current understanding of the New Zealand education landscape and curricula.
- Effective inquiry, evaluation and reporting practice, able to analyse and synthesise both qualitative and quantitative information.
- Deep understanding of effective pedagogy, including facilitation, adult learning, and learning in blended environments.
- Effective programme planning using relevant, current curricula.
- Understanding of strategic leadership and change management theories, frameworks and practice.
- Proven experience in building and maintaining relational trust with clients, stakeholders and partners.
- Excellent interpersonal and communication skills, both written and verbal.
- Ability to work flexibly, applying agile methodology to ensure all work is designed, delivered and evaluated efficiently in line with contractual requirements.

Key responsibilities

- Work collaboratively to design and deliver learning programmes that honour mana whenua and integrate Mātauranga Māori, transform practice and lead to increasingly equitable outcomes for learners or clients.
- Foster networks, and contribute to growing Tātai Aho Rau diverse networks and relationships.
- Identify opportunities and contribute to proposal writing and solution design across content and professional services.
- Provide kaupapa Māori subject matter expertise across projects as required
- Confidently guide co-design processes with client leadership personnel applying effective project management strategies.
- Development of resources as required, within negotiated budgets and timelines.
- Develop content to guide and support delivery of Tātai Aho Rau projects
- Undertake professional learning in relation to delivery of Tātai Aho Rau projects
- Work with agility and contribute collaboratively across the organisation
- Gather and analyse data to report on progress, evaluation and impact internally and for clients, including through impact stories in ways that inform and promote Tātai Aho Rau services.
- Manage complex contexts, risk and relationships in ways that ensure the interests and personnel of both Tātai Aho Rau and clients are safe and supported.
- Model best facilitator practice, including through Tātai Aho Rau models and frameworks and a commitment to ongoing learning.

Generic tasks

When required and when relevant to your role:

- Take part in the wider life of Tātai Aho Rau as an organisation including contributing to conferences, mihi whakatau, and other events.
- Participate in personal professional development offered by Tātai Aho Rau.
- Contribute to the process of proposal development.
- Work within negotiated budgets and timelines.
- Comply with our frameworks and policies and procedures.
- Maintain accurate, complete and timely work records using our agreed systems and processes.
- Positively contribute to our commitment to Health, Safety and Wellbeing by reinforcing an environment that is safe and supportive for you, kaimahi, colleagues, contractors, and visitors; engage with and follows our policies and processes, in compliance with Health and Safety legislation; and take care, responsibility, and prompt action at all times.
- Travel to Tātai Aho Rau hui and/or to schools and settings to undertake Tātai Aho Rau work.

Role description approved and signed-off by role holder

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Signature

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Date